

David Coleman Appearance Rider

- A **Computer Projection Unit** (CPU or LCD) and Screen compatible with a Macintosh and PC, and a screen. The unit should include a standard 15 Prong VGA Monitor Cable to run from the back of the computer to the video projection unit. *PLEASE NOTE: PRESENTER BRINGS OWN COMPUTER AND MAC ADAPTER. (David would prefer to have his computer on stage with him.)
- One bag of miniature chocolate bars** (mini Snickers, Hershey's miniatures, mini Butterfinger, etc.) **for every 40 people you expect in attendance.** (Example: If you expect 100 people, 3 bags of candy should be provided). These are given to audience members during the show for their participation. **MAX of 4 total bags!**
- Two new Black and two new Silver Metallic Sharpie Markers** to use to sign books, CD's and Pictures.
- Tie into house sound** from speaker's computer with a simple headphone jack whenever possible. If using a boom box or CD player, please have two blank CD's available for the burning of music by David.
- An **adequate sound system** with a wireless handheld microphone and microphone stand. **No** lapel microphones please! No podium please. If a wireless is not available, a hand held microphone and long cord are acceptable. A straight microphone stand with a round base when possible is preferred.
- A **stage or riser** for presenter when room does not have tiered seating. It is important that the stage be wide enough to allow for presenter to stand to the side of the screen and not block the view of the audience.
- A **stage monitor (if a crowd over 500 is expected).** This is simply a small speaker facing the presenter on stage. This allows them to hear what is going through the microphone. Also, an audio monitor if crowd will be over 250 please!!
- One copy of each of the TWO MAKING RELATIONSHIPS MATTER handout(s) enclosed for each participant in attendance.** We encourage you to run them front to back. Also, please provide a **writing utensil** for each person in attendance. Golf pencils are fine.
- One table** on stage and **one table** near the front of the stage for David's use before, during and after the show. These tables should be draped and skirted when possible and appropriate to improve the overall look of the show.
- Two small, cold bottled waters** (any type of spring water preferred please).
- All technical requirements **should be ready for a sound check at least one hour** prior to the scheduled start time.
- THE PROGRAM IS NOT TO BE AUDIO OR VIDEOTAPED WITHOUT PRIOR APPROVAL FROM COLEMAN PRODUCTIONS, INC. AT 866-328-3762. At anytime that this program CAN be videotaped and a copy of the tape given to Coleman Productions, it would be greatly appreciated.**
- If a meal is planned with the speaker, it should conclude one hour prior to the presentation. Arrangements can be made for dinner after the show if time allows.
- The presentation must be held in a **NON-SMOKING location** and remain smoke free during the entire performance.
- If the purchaser provides accommodations; please provide a local hotel/motel. **Residence Hall rooms are not acceptable.** Accommodations **MUST** have phone for outgoing calls, high speed internet, television, a pool and workout facilities when possible.
- Transportation for presenter to and from airport is appreciated. Please indicate name of the driver on contract. Transportation MUST be via car, taxi or limo service (Vans of any type are not acceptable due to motion sickness).**
- When possible, please provide a "Green Room"** (a space for David to collect himself, prepare and decompress) close to the venue. When possible, access to a private bathroom is greatly appreciated (especially if you are expecting a large crowd).
- When possible, please provide David with a one day "guest pass" (including user name and password) to access the school's internet network during his stay on campus.**

Agreed to by: _____ Date: _____

Please direct any questions to Coleman Productions, Inc. Please return a copy of the rider with the contract.

Phone: 704-896-9494 . Toll-Free: 866.328.3762 . Fax: 704-973-0830
Website: www.ColemanProductions.com . Email: Brooke@ColemanProductions.com